



# Annual Report

Annual General Meeting  
6 November 2018

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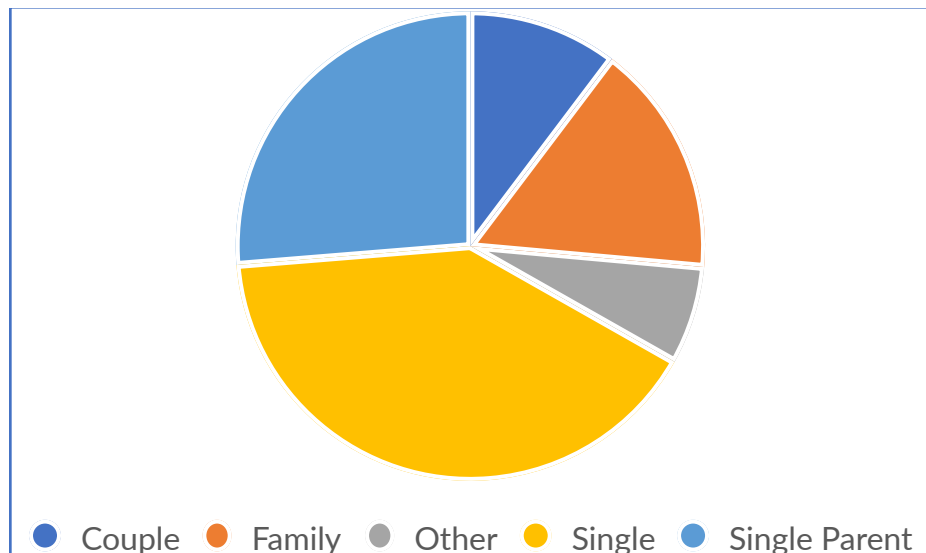
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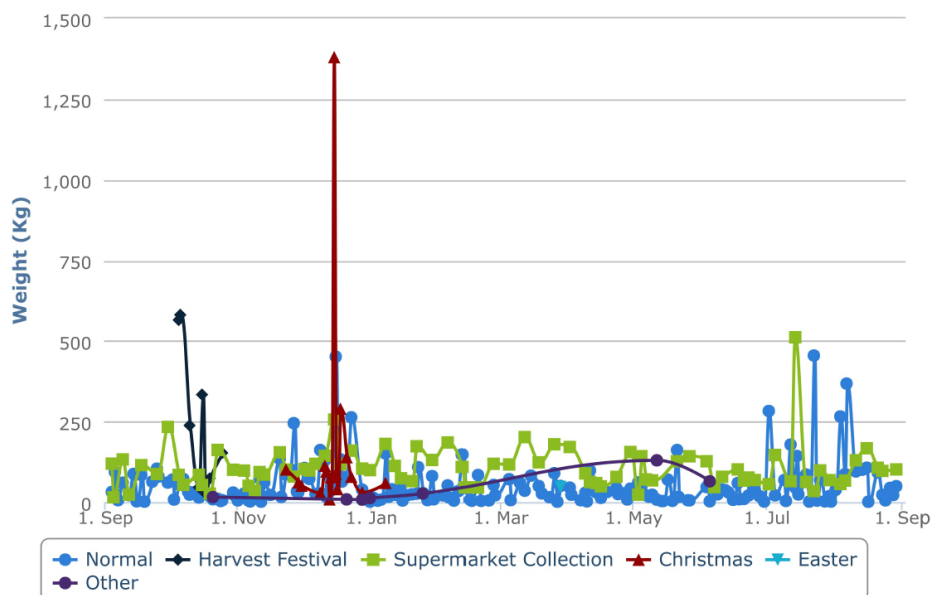
## With special thanks to...

- ▶ All the volunteers who give their time and energy towards the work of the Foodbank and the extra help given during our peak times of Harvest Festival, Christmas, our Waitrose Special Collection and Stocktake;
- ▶ Also to our small team of three volunteers who regularly collect from Waitrose in Whetstone and High Barnet, and Morrison's in Borehamwood
- ▶ Our donors: churches, synagogues, schools, and the many individuals who give to us regularly and generously;
- ▶ St Peter's RC Church, New Barnet for allowing us the use of the reception and storage spaces;
- ▶ Waitrose Stores at High Barnet and Whetstone, and Morrisons in Borehamwood for allowing us regular collection points;
- ▶ All individuals who have donated money to us, enabling us to replenish low stock items; and
- ▶ Andrew Summers for allowing continued use of his garage in York Road for back up stock.

## Family Size 2017-2018



## Donations Timeline



## Core Group:

<b>Foodbank Manager:</b>	Martine Whitaker
<b>Secretary:</b>	Sonia Lucas
<b>Treasurer:</b>	Margaret Spillman
<b>Food Storage:</b>	Kathryn Finlayson, Harold Williams, Margaret Spillman
<b>Transport &amp; Collections:</b>	Dan Bloomfield, Angela Hillaire-Hutchinson, Tom Shanagher
<b>Voucher Holder Coordinator:</b>	Teresa Williams
<b>IT Coordinator:</b>	Victoria Miller
<b>Communications &amp; Publicity:</b>	Emily Hewitt
<b>Minute-Taker:</b>	Jo Forsythe

## Trustees:

<b>Chair:</b>	Andrew Summers
<b>Vice Chair:</b>	Sheila Gallagher
<b>Treasurer:</b>	Margaret Spillman
<b>Minute-Taker:</b>	Jo Forsythe
<b>Others:</b>	Martine Whitaker Judith Burstow Rev. Julian Templeton Richard Lawson Rev. Laura Hewitt (Designate) Sarah Edwards (Designate) Tom Shanagher (Designate)

## Chair of Trustees' Report:

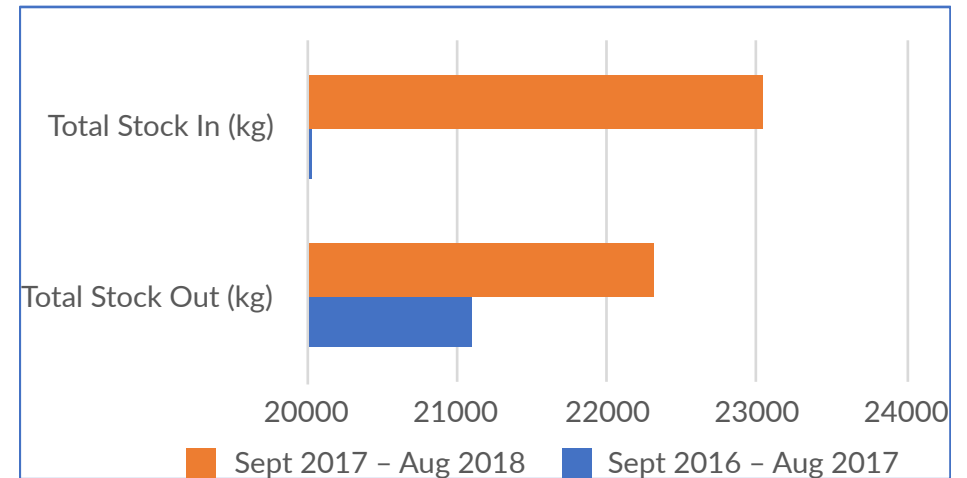
I had started writing that this has been another “successful” year for Chipping Barnet foodbank, but then felt the word to be somewhat inappropriate in the context of providing basic essentials to local people who might otherwise go without. Nevertheless I believe that we all are entitled to feel pleased that Chipping Barnet foodbank, along with so many others in the country, are effectively meeting at least some of our clients’ needs. We have now spent two productive years at St Peter’s Parish Centre in Somerset Road. The trustees continue to be grateful to Father James for the use of the centre and to all of you who have made the centre so welcoming and effective.

It has been another year of responding to additional demand due largely, the evidence would suggest, to continued austerity in the country. In the medium term at least, there is unlikely to be any let up to this increase in demand with Universal Credit likely to mean even more people experiencing hardship. Rather worryingly, many experts predict that in the event of a Brexit “No Deal” there could even be food shortages across the country. The trustees and core group are keeping the situation under review. It may mean that we would need to concentrate on providing just the most basic of provisions.

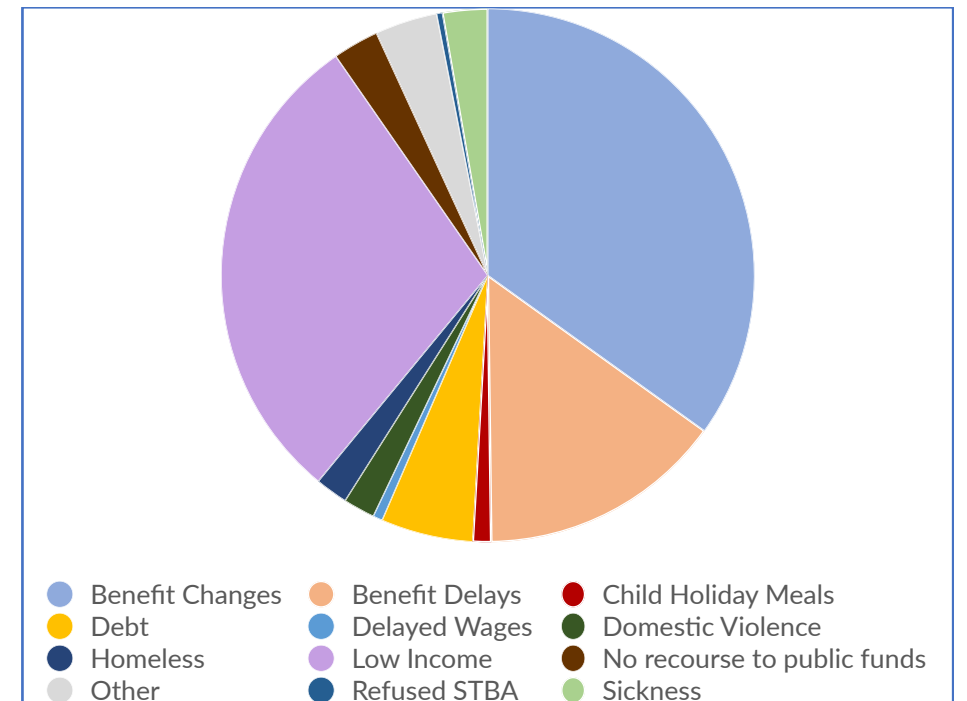
Our financial donations this year have exceeded all previous years. Many thanks to all who enable the foodbank to keep functioning. And the donations have been needed! Demand for food has outstripped supply so we have resorted more frequently to purchasing scarce items.

We continue to have 160 wonderful volunteers to whom I would again like to express our appreciation. I’m conscious that many would actually like to be rostered more frequently but until we have more people willing to take on team leadership roles, the chances of our being able to open for longer or more frequently, regrettably, are slight.

## Stock Movement Comparison 2016-2018



## Crisis Types 2017-2018



## Chair of Trustees' Report (cont):

### Foodbank Statistics 2016-2018

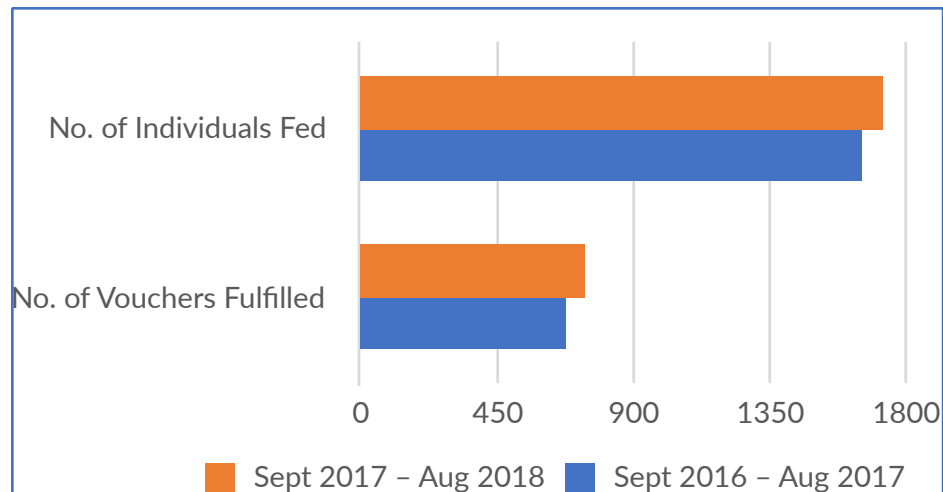
	Sept 2016 - Aug 2017	Sept 2017 - Aug 2018	% Change Last Year
<b>No. of Vouchers Fulfilled</b>	675	738	<b>+9.33%</b>
<b>No. of Individuals Fed</b>	1652	1719	<b>+4.06%</b>
<b>Total Stock Out (kg)</b>	21106.52	22313.7	<b>+5.72%</b>
<b>Total Stock In (kg)</b>	20026.83	23028.25	<b>+14.99%</b>

Our thanks go to all our valued donors of food and finance, the voucher holders who crucially make the referrals, the magnificent core team and to fellow enthusiastic trustees. We are grateful to Jo Forsythe for taking minutes at our various, and sometimes lengthy, meetings.

At our November AGM I hope that three new trustees will be elected. Rev Laura Hewitt, vicar of St James and Sarah Edwards of St Mary's East Barnet have both been attending meetings since the previous AGM in a "trustee designate" capacity. The trustees are grateful for their active interest and their valuable contributions to discussions so far. Also Tom Shanagher will be up for election as a new trustee, representing St Gregory's RC High Barnet

We have not had a Quality Assurance visit from the Trussell Trust this year, mainly due to sickness on the part of the Regional Organiser. We wish Lia well and thank her for the help and support offered in the past.

### Voucher Comparison 2016-2018



I'm sure everyone would want to join me in congratulating Martine Whitaker, our wonderful Foodbank Manager, who received an award for Outstanding Service to the Community from the Mayor of Barnet on 25 April this year. Please see photos in the newsletter; very well deserved Martine! Our thanks go once again to her, and to Sonia Lucas who, since (stalwart of stalwarts) Helen Tolhurst stood down last year pending her move to Herne Bay, has been undertaking even more behind the scenes work for the foodbank.

*Andrew Summers, Chair of Trustees*

## Foodbank Manager's Report:

Chipping Barnet Foodbank have had an extremely busy year. Unfortunately, due to Universal Credit, we have had to serve the local community by distributing more food than we have in the previous year. Alongside this we have also been able to distribute food to local charities who are able to support people in need. We have consolidated our link with Solace Women's Aid by providing them with additional food, but also with additional support in the form of blankets and plates that had been donated to us. We have continued to work closely with the Rainbow Centre and gave them a substantial amount of food during the summer to assist with their 'Make Lunch' programme. We also help them to support local families whose children are entitled to free school meals during term time. In addition to this, we also communicated with a number of local schools (who are already voucher holders) and offered them additional vouchers over the summer holidays to distribute to families who would be entitled to free school meals.

I have had the privilege of training more new volunteers, and they have been a welcome addition to the team. We have increased the number of volunteers during each session to support the clients with signposting. Due to this, Teresa Williams, Trisha Lancaster and I ran a signposting course where a number of volunteers attended. It allowed them to understand more about what leaflets and services were available in the local area. This is an area we are really trying to develop this year.

We have continued with our Christmas Angels programme and fed 30 families over the festive period, as well as a number of locally housed Syrian refugees. We will be running this again in December - if you are interested in helping please contact me. Our reverse advent appeal was successful and we will be running that again this year.

Please check the website and Facebook page for all events and weekly shortages. To remind you the website address is [www.chippingbarnet.foodbank.org.uk](http://www.chippingbarnet.foodbank.org.uk).

Thank you again for your continued support. I look forward to continuing our Foodbank journey together over the next year.

*Martine Whitaker, Foodbank Manager*

## Voucher Holders Report

We currently have 150 organisations on our Voucher Holder register. We have experienced an increase in use by our main voucher holders with about half regularly requesting vouchers whilst about half remain inactive. This is an area which will be followed up over next year. We work closely with a local women's Refuge and the Leaving Care team both of which have on-going needs for their clients.

*Teresa Williams*

## Foodbank Statistics Report

This year we have again seen an increase in the number of vouchers we fulfilled. We fulfilled a total of 738 vouchers, which represents a 9.33% increase from last year. Furthermore, we have seen just over a 4% increase in the number of people we have fed through our voucher system.

In terms of our stock movement, we distributed 5.72% more food than we did last year. This is to be expected considering the increase in the number of people we fed. We have also continued to support other organisations in the borough with food parcels, for example, The Rainbow Centre, Solace Women's Aid, Poor Clares and The Leaving Care Team to name a few. We have also seen an increase, almost 15%, in the amount of food that was donated to us this year compared to last year.

Finally, we continue to find that the most common reasons for people visiting our Foodbank are benefit related issues and low income. Having no recourse to public funds, debt and sickness are also issues we see quite frequently.

*Victoria Miller*

*(Statistics continued on pages 11-13)*

## Warehousing & Safety Report (cont):

### Safety

Manual handling training continues; there have been no accidents or incidents over the last year. We have benefitted from two safety actions completed by St Peter's parish; firstly the installation of fire detection and alarm systems in the Parish Centre and secondly improved external lighting. Our Safety Policy and Risk Assessment have been updated accordingly.

*Harold Williams*

## Communications & Publicity Report

There have been multiple attempts throughout the year at communicating with the Barnet Times, providing either a press release or newsletter. It was hoped that information regarding Martine's Outstanding Service award would generate interest, but again was not responded to. It would be well worth looking at other avenues to release information regarding the Foodbank to the wider public.

In other news, the reports for the newsletter and the responses to the content seem to be positive and enthusiastic, widely received with interest. A possible topic for future Core Group and Trustees meetings could be the distribution, frequency, and content of the Newsletter, including feature articles, to generate a wider public interest in the work of Chipping Barnet Foodbank.

*Emily Hewitt*

## Secretary's Report:

As we bid a huge fond farewell to Helen Tolhurst, I have stepped into her big shoes. She has recently moved to sunny shores and is thoroughly missed at Chipping Barnet Foodbank.

We have maintained our volunteer figures this year, even increasing to 170 volunteers. We still have our regular Monday and Thursday sorting times. We also still have our Tuesday and Saturday sessions. Each session is well looked after by each team of volunteers. We, at Chipping Barnet Foodbank, are proud of our huge team of volunteers, their dedication to everything we strive to achieve has made our Foodbank one of the most successful in the group. Many of our volunteers work above and beyond and have been dedicated to the Foodbank for many years. We also have some wonderful new volunteers this year, who are really stepping into their various roles with vigour. We thoroughly commend all our volunteers for their help whatever their contribution, each and every one of them are valued.

We have had a few Duke of Edinburgh students helping us on a Monday evening. We are currently fully booked until 2019 for students. We thank them for their hard work and contribution they have given us. It's a pleasure to meet dedicated young adults.

We are planning our next volunteer training after Christmas and we already have a few people signed up for it. This year we have undergone some Safeguarding training. We are currently investigating a training course for our clients run by Christians Against Poverty, CAP. We have found their courses to be easy to understand, relevant and practical. You will always find a way to help yourself to save money whatever your situation!

*Sonia Lucas, Secretary & Volunteer Coordinator*

## Financial Report

	(£)	(£)
<b>Bank Balance as At 31 May 2017</b>		<b>7,369.06</b>
<b>Receipts</b>		
Direct Credits / Donations		2,801.00
Other Donations		6,980.88
Fundraising Events		595.46
Trussell Trust Grant		457.14
Gift Aid Payment		455.43
<b>TOTAL RECEIPTS</b>		<b>11,289.91</b>
<b>Payments</b>		
Christmas Angel gifts	519.00	
Food Purchased	967.60	
Fuel Costs	433.30	
Insurance	260.93	
Postage / Printing / Stationery	415.27	
Rental Costs	2800.00	
Telephone	225.81	
Training Course (CCPAS)	90.00	
Travelling Tickets	101.00	
Trussell Trust	395.00	
Other	12.00	
<b>TOTAL EXPENSES</b>	<b>6,219.91</b>	
<b>Excess monies for year ended 31 May 2018</b>		<b>5,070.00</b>
<b>Bank Balance as at 31 May 2018</b>		<b>£12,439.06</b>

*Margaret Spillman, Treasurer*

## Warehousing & Safety Report:

### Warehousing

We have now been running for 6 years and have a good feel of how our stock will go up and down over a 12 month period. This year our stock coming in and going out has been slightly higher than previous years. The Harvest Festival period, followed by Christmas gives us about a fifth of our annual donations; in the summer we run lower and often have to top up by buying food in. Our annual stock-take was completed on 26 September 2018.

We have continued to have young students undertaking their Duke of Edinburgh (or similar) award; always accompanied by a parent they bring extra help to our Monday evening sorting. The delivery of donations from High Barnet Waitrose has been moved earlier in the week to balance the workload between the Monday and Thursday sorting teams.

The shortages poster is updated typically every couple of weeks; this has helped to get donations focussed on our specific needs. Originally used just for the supermarkets it now has a wider circulation to churches and other organisations.

We can't control what is donated and it is pleasing to report that only 1% of our donations have to be binned (usually open packets or seriously out of date). Sadly we did have a large build-up of baby food that went out of date before we could use it. A further 7% of marginally out of date or unusual food goes to our "Help Yourself" table, which is appreciated by our clients.

For the next year I hope to:-

- Start a supermarket collection at the Co-op in Mays Lane (Nov/ Dec 2018)
- Wider distribution of the Shortages Poster
- Investigate the possibility of finding a partner who can use excess baby food.